

TOWN OF DELAWARE

104 Main Street, PO Box 129

Hortonville, New York 12745

Phone: 845/887-5250 FAX: 845/887-5228

PLANNING BOARD

Applicant Packet

SBL: _____

**APPLICATION TO
PLANNING BOARD
TOWN OF DELAWARE
SULLIVAN COUNTY, NEW YORK**

Re: Instructions for Submitting an Application to the Town of Delaware Planning Board

Dear Applicant:

Attached to this instruction letter are the forms to be used in submitting an application to the Town of Delaware Planning Board.

PLEASE PRINT

Applicant:

Name: _____
Address: _____

Phone: _____

Property Owner (if different than applicant):

Name: _____
Address: _____

Phone: _____

Location of Property (Street address, Route number, landmarks, etc.):

Size of Property: _____ Acres

This application is for:

_____ Subdivision:
a. Number of lots _____
b. Average lot size _____ Acres
c. Length of new road proposed: _____ feet.

_____ Special Use Permit (Provide description below):

_____ Site Plan Approval (Provide description below):

I hereby agree to comply with all provisions of the Town Zoning, Subdivision and other laws which apply to this application; and, I agree to pay any and all fees for same as established by said laws of the Town of Delaware.

Applicant Signature

Date: _____

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PLANNING BOARD FEES

- | | | |
|----|--|----------|
| 1 | Lot Improvements | \$100.00 |
| 2. | Special Use or Site Plan Review Applications
(Plus any legal, engineering or consultant costs deemed necessary.) | 200.00 |
| 3. | Minor Subdivision Basic Fee | \$100.00 |
| | a. Administrative fee per lot | 50.00 |
| | b. Initial Professional review fee per lot | 50.00 |
| | (Plus any legal, engineering or consultant costs deemed necessary.) | |
| 4. | Major Subdivision Basic Fee | \$250.00 |
| | a. Administrative fee per lot | 50.00 |
| | b. Initial Professional review fee per lot | 50.00 |
| | c. Final Plan fee | 250.00 |
| | (Plus any legal, engineering or consultant costs deemed necessary.) | |
| 5. | Record Search | \$ 50.00 |
| 6. | Any land owner, agent, developer, or contractor who initiates Construction, erection, reconstruction, regulated by the Town of Delaware without obtaining all required permits or approvals will, in addition to all the penalties prescribed, be required to pay double the application fees set forth above. | |
| 7. | All fees should be paid by check or money order made payable to the "Town of Delaware." No cash payments accepted. | |

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Enclosed is my non-refundable fee of \$_____, which I realize must be paid at the time my application is submitted or it will not be processed.

Applicant Signature

Sworn to before me this ____ day
of _____, 20_____.

Notary Public

Fee received on _____, 20_____.

By: _____
(Title)