

2020 HEARING FACT SHEET

The Board of Assessment Review hearing will be held at the Delaware Town Hall at 104 Main Street, Hortonville, New York on THE FOURTH TUESDAY IN MAY.

1. The date of hearing for 2020 will be Tuesday, May 26, 2020.
2. All complaints must be filed with the Assessor prior to the date of the hearing or with the Board of Assessment Review on the day of the hearing. All complaints must be filed on the prescribed New York State Form RP-524. Each parcel must be on a separate form. The complaint form may be picked up at the Assessor's office or online at www.tax.ny.gov/research/property Call 845-887-6546
3. Dates and hours for inspection of the Tentative Assessment Roll with the Assessor are **by appt only call ahead** Due to the Covid-19 restrictions I will be available by phone 845-887-6546 May 2nd, May 6th, May 13th and May 16th. View the Tentative Roll on line at www.co.sullivan.ny.us or www.townofdelaware-ny.us
4. The time of The Board of Assessment Review hearing will from 3:00 p.m. to 5:00 p.m. and from 6:00 p.m. to 8:00 p.m. On May 26, 2020 **CALL FOR AN APPOINTMENT TO MAKE YOUR WAITING TIME LESS. 845/887-6546**, my home number. You must have filed your forms with the assessor to schedule an appointment. Please mail your completed forms and supporting documentation to Assessors Office, 104 Main St, PO Box 129, Hortonville NY 12745 or e-mail to delawareassessor@hvc.rr.com. Appointments are scheduled on a first-come first-serve basis. (appointments are scheduled at 15-minute intervals).
5. Due to the Covid-19 restrictions Grievance Day may or may not be held as usual depending on State mandated restrictions. (Example-ware masks, enter one at a time with social distancing 6 feet apart or by mail) Please be safe.
6. The Tentative Assessment Roll will be filed on May 1st of each year in the office of the Town Clerk and will be available for inspection by the public on line at www.co.sullivan.ny.us or www.townofdelaware-ny.us
7. The Uniform Percent of Value is 93 %
8. Every taxpayer should examine the Tentative Assessment Roll to see if the assessment is correct and all exemptions are listed correctly.

9. The original signed grievance form and any supporting documentation will not be returned to you. The Board of Assessment Review will respond to your grievance on or before JUNE 15th.

10. **Keep in mind that it is your responsibility to prove the assessment is incorrect.**